MURRAY COMPUTERS

I.T. Health Check Assessment

ITsupport

Is your Computer Network Healthy, Productive & Secure?

Step 1.

Complete a self check assessment via paper or online. Please contact Murray Computers via phone or email for Online Link: enquiries@murraycomputers.com.au

Step 2.

Submit your *Self Assessment* to **Murray Computers** & one of our local technicians will analyse the health & security of your I.T. Systems. Including:

- ✓ Virus Protection Review
- ✓ Data & File Storage
- ✓ Print / Copying Performance Check Up
- ✓ IT Security Assessment
- ✓ Catalog of Devices
- ✓ Backup & Recovery Plan

Step 3.

Murray Computers will Contact you to discuss the findings and make practical suggestions for consideration. A comprehensive report can be supplied if required (Fee may apply)

We make I.T. easy!

29 Mary Tce, Murray Bridge SA 5253

Ph: 8532 5577

CELEBRATING Over **30** Years of Local **Business**

Antivirus	Yes	No	Not Sure	Comments/ Issues/ Concerns
Is there antivirus / internet security software installed on all computers / servers ?				
Is the subscription current ?				
Is anyone responsible for checking it is up to date regularly ?				
Are regular virus scans done ?				
Data/File Storage				
Do you share files with others in your organization ?				
Are the files stored centrally (eg a Server or 'main workstation) ?				
Are there files on individual computers that should be available to others ?				
Are there files that employees can access that ideally they shouldn't be able to ?				
Backups				
Does the data get backed up at regular intervals (eg daily) ?				
Is there data on individual's computers that isn't backed up ?				
Is the backup (if being done) ever taken offsite in case of fire etc ?				
Have you ever tried to restore the backup to make sure you can if needed				
Updates				
Do you do regular Windows updates on all computers / servers ?				
Do you do regular updates of 3rd party software such as Java, flash player, Acrobat Reader ?				
Is anyone responsible to check if this is being done ?				
Do you have any computers with Windows XP still ?				
Emails				
Do you have your own domain name / website address ? (eg murraycomputers.com.au)				
If you have your own domain name is that part of your email address (eg sales@murraycomputers.com.au)				
Do you use email and calendars across multiple devices (eg laptop, phone, iPad) ?				
Do you have the ability to share your calendars with others in your organization ?				
Do you get lots of spam emails ?				
Print / Copying				
Do you have multiple printers / copiers ?				
Do you know how much per page your printer(s) cost to run ?				
Do you have scanning functionality ?				